

Temple Normanton Primary Academy

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Dear Parents/Carers

A very warm welcome back to school for the start of the new academic year! I hope you and your children had a restful summer and are as excited as we are for the term ahead.

I am writing to share important information and key dates for the term ahead.

Morning Routine

We have slightly amended our morning routine. The school gate will continue to open at **8:30 am** and will close at **8:45 am**. All children must be in class by **8:45 am** when registration closes to ensure a prompt start to learning so please aim to arrive by **8.40 am**. If you arrive after the gate has closed, please take your child to the school office to report their lateness and sign them in. Children should not go directly into classrooms after the gate is closed. Attendance and punctuality are very important to your child's learning and development; thank you for supporting us with this.

For the safety and wellbeing of all children, we ask that you please leave your children at the classroom door and don't enter the school buildings or classrooms. This helps us maintain safeguarding standards and ensures learning can begin without disruption. If your child requires additional support in the morning, please speak to their class teacher and they will work with you to ensure your child is fully supported.

School Uniform and PE Kits

Please ensure your child is wearing the correct school uniform or PE kit on the appropriate days. To help us quickly return any lost items, **please make sure all clothing and bags are clearly labelled with your child's name**. Full details on uniform and PE kit requirements can be found on our school website.

PE Days

Children will wear their PE kit to school on PE days. Your child's specific PE days will be shared with you this week. Children may wear **plain black Joggers/leggings and black hoodies or zip-up tops** for winter PE kit (**no images or slogans please**). Please ensure children wear warm kit in cold weather and shorts and T-shirt in the warmer months.

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Communicating with Your Child's Teacher

There may be times when you need to speak to your class teacher. Please note, teachers are unable to speak with parents in the mornings as they are supervising learning and getting the children settled. If you need to pass on a message, please speak to the member of staff on the yard, who will ensure the message is passed on. Teachers will generally be available after school once all children have been released if you need a short informal conversation. If you require a more private or in-depth discussion, please contact the school office to arrange a suitable meeting time or phone call.

Thank you for your ongoing support. We look forward to a successful and enjoyable term with your children!

Upcoming dates

- **Wednesday 23rd Sept – Ukulele lessons begin for Y5/6**
- **Friday 25th Sept – MacMillan Coffee Morning (more details to follow)**
- **Monday 5th Oct – INSET Day – school closed to children**
- **Thursday 8th Oct – World Mental Health Day (wear something yellow)**
- **Friday 23rd Oct - INSET Day – school closed to children. School closes for half term.**
- **Monday 2nd Nov - School opens for HT2**
- **Tuesday 10th/Thursday 12th November – Parent consultations**
- **Monday 30th Nov – INSET Day – School closed to children**
- **Friday 4th December (pm) – Christmas Fair**
- **Tuesday 15th Dec EYFS Nativity (am) KS1 Nativity (pm)**
- **Wednesday 16th Dec – EYFS Nativity (am) KS2 Carols (pm)**
- **Thursday 17th Dec – KS1 Nativity (am) KS2 Carols (pm)**
- **Friday 18th Dec – School closes for Christmas Break – 1.30pm finish**

Yours sincerely



Leica Carter
Principal